

Kindle OverDrive Instructions

For Kindle format books to your Kindle, Kindle Fire/HD, or free Kindle app.

The free Kindle app may be downloaded from your App store or from the Amazon.com website for use on your smartphone, iPad, laptop, or computer.

If you have a Kindle Fire/HD, you may also download the OverDrive



Media Console App from the Amazon App Store. It's free and will allow you to select and read the EPUB versions and listen to the MP3 versions of books available at OverDrive on your Kindle Fire. Search for the **OverDrive Media Console** app at Amazon.com via the Web and tap to install.

Things to know:

You may check out **5** books at a time.

Books check out for **14** days. You may return books early.

You may put 3 books on hold by entering your email at Join Waiting List.

No renewals. You may check it out again on the Library's OverDrive site.

No overdue fees. Books check in automatically on due date.

Is our OverDrive missing an author, title, or series? Make a **recommendation** on the OverDrive site.

If you need help with OverDrive, please contact Kim Ball with your question(s) or to set up an appointment at:

Phone: 903-237-1349

Email: <u>kball@longview.lib.tx.us</u>

To browse for books:

1) On the web browser on your tablet, smart phone, computer or Kindle Fire, go to the Longview Public Library webpage at http://www.longviewlibrary.com and click on the **OverDrive** icon box on the right side of the page. (Do not use the web browser (Menu > Experimental) on the e-ink Kindle, Kindle Keyboard or Kindle Touch. They will not open the OverDrive webpage.)

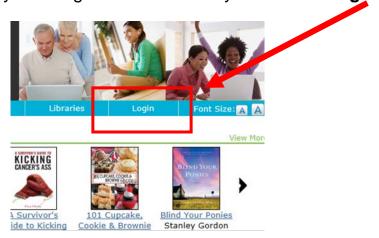
DIGITAL DOWNLOADS

Click the **OverDrive** icon box to go to the Longview Public Library's

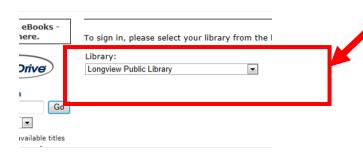
OverDrive site.

Looking for our eBooks & eAudiobooks?

2) Sign in using your Longview Public Library card. Click Login.



3) Click the triangle to [select library]. Select Longview Public Library.



4) Enter your **entire library card number** (without any spaces) and password then click **Sign In**. (You must have an up-to-date library card with no fines to checkout.)



My Account

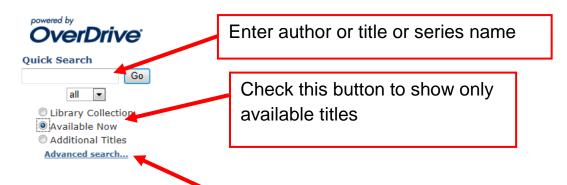
Select from the followin

My Cart - Di
Lending Periods - Si
fo

My Checkouts - Di
My Waiting List - Di
Wish List - Di

Rated Titles

- 5) The My Account page will open.
- 6) To search for a book, you may enter an author, title, or series name in the Quick Search box on the left.



You can also do an advanced search to find all available Kindle format books.



7) You can sort the search results by Relevancy, Title, Author, Release Date, Most Popular or Date Added to Site.



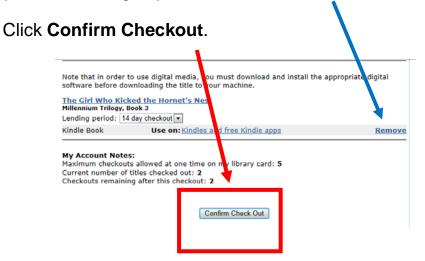
8) To select a book, click Add to My Cart



9) The default lending period is 14 days. Books automatically check back in. No overdues ©. Click on **Proceed to Checkout**.



10) If you have changed your mind, click **Remove**.



11) Click Get for Kindle.



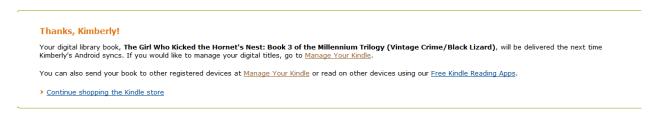
12) Amazon.com will open. **Sign in**. If you were not already signed into Amazon, you will need to go back to the OverDrive page and click **Get for Kindle** again to open the page with your selected book on Amazon.com.



13) Select the device for delivery of your title. Click Get Library Book.



14) For Kindle Fire/HD, Kindle, Kindle Keyboard, Kindle Paperwhite, tablets or smartphones, you will see the message that your library ebook will be delivered when you are connected with a Wi-Fi connection.



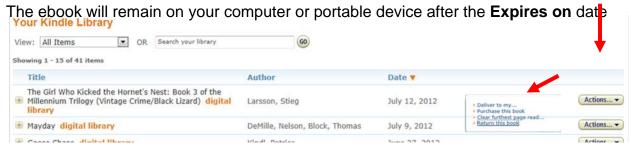
For **computers or laptops**, the book will be delivered to the Kindle app.

For **Kindle 1st or 2nd generation Kindles or Kindle DX**, with 3G only, you have to manually download your selection via USB. Please go to page 9 to follow the USB downloading procedure.

From the Amazon help page: "Public library books require an active Wi-Fi connection for wireless delivery to a Kindle device. Library books will not be delivered via your Kindle's 3G connection. Note that Kindle 1st Generation, Kindle 2nd Generation, and Kindle DX only have 3G connection capabilities. However, if you're unable to connect your Kindle device via Wi-Fi, you may instead load your library book to your Kindle device via USB. Learn how to transfer content to your Kindle via USB." (Instructions on page 7)

You may need to **sync your device**, check the archive or cloud, and/or turn the device Wi-Fi off, then back on again for the book to be delivered to your device.

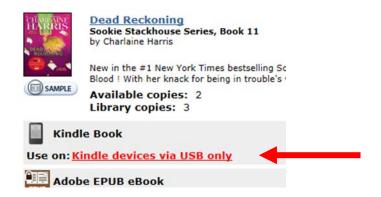
15) On Amazon.com, under **Manage your Kindle**, all library books are marked **digital library**. You may click **Actions** to **Return this book**. This will check the book in at OverDrive. Click **Actions** again to **Delete this book** to remove it from your device.



but you will not be able to open it. You may then delete the title.

For books marked: Kindle devices via USB only

Due to publisher's restrictions, you will not be able to download these titles unless you have an actual Kindle device registered to your Amazon account.



The procedure to select a book is the same as # 8) – 11) above:

Click on Add to My Cart. Click on Proceed to Checkout. Click Confirm Checkout.

Click **Get for Kindle**. Make sure you are signed into Amazon, then **Get Library Book**.

There will be a message to transfer your book via USB:

To download via USB:

1. Select the device for delivery of your booktitle.



City, please choose a Kindle device

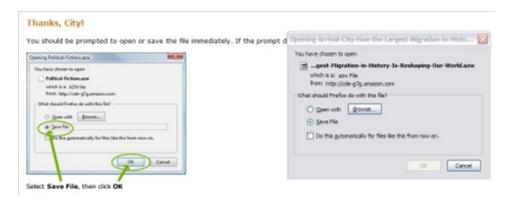
2. Click the **Download Now** button.



3. A Download box will appear.

If it is a gray one in the middle of screen, click Save file and OK.

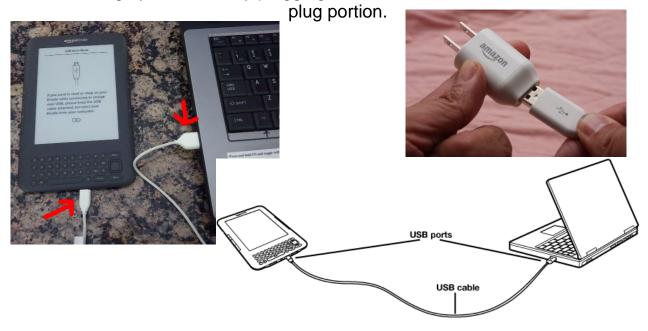
If a yellow one across the bottom of your screen, click the black triangle next to **Save** and select, **Save as** and save the file to your **Desktop**.



4. The ebook will be saved on your computer's Desktop.



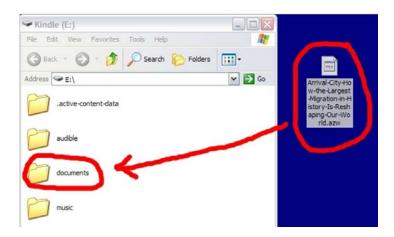
5. Connect your Kindle to your computer with the USB cable--the cable you use to charge your Kindle by plugging it into the wall. Just remove the wall



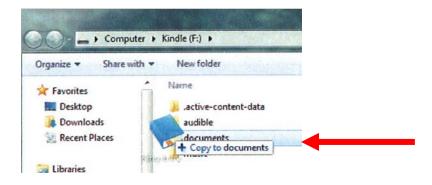
6. An Auto Play box should appear, asking what you would like to do. Click **Open to view files**. The file you will use is the **documents** folder. (If the box does not appear, go to **Start**, then **My Computer** and double click **Kindle**)



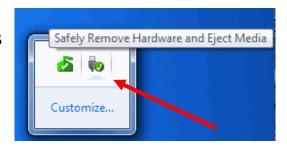
7. Drag the ebook into the **documents folder** on your Kindle by holding down the left mouse button while the arrow is over the book icon and moving the mouse to on top of the documents folder.



8. **+ Copy to documents** will appear to the cover when you are over the documents file. Let go of the mouse button and the book will be transferred to your Kindle.



9. Make sure you **Eject** your Kindle from your computer before unplugging the USB cable. On the bottom task bar of your computer, find the gray icon with a green check mark.



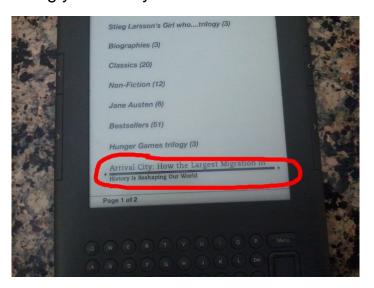
Click the icon, then click Eject Amazon Kindle



You may now safely unplug the USB cord to your Kindle.

10. The eBook file you transferred will now appear on your Kindle's Bookshelf on your home screen.

You may begin reading your library ebook.



11. You can return or delete the library ebook from your Kindle Library on your Amazon account as explained on page 6, step 15. Your library ebook will no longer work after the due date. It will remain on your device until you delete it.